

General Meeting Minutes

Wednesday, March 2, 2016

Talley Student Union, Governance Chamber

Present: Miriam Hines, Melanie Clark, Latoya Giles, Maria Moreno, Jason Painter, Zackery Dean, Todd Becker, Nikki Cofield, Jean Lembke, Angkana Bode, Matthew High, Charles Craig, Michael Ellison, Mark Michaelson, Shanna Harwell, Pauline Ellefson, Molly Bradshaw, Issac Lewis, Krystal Chojnacki, Wendy Koch, David Hawley, Cathi Phillips Dunnagan, David Kelly, Pat Gaddy, Jill Phipps, Jenelle Wass, Teresa Story, Rachelle Robinson, Donise Benton, Beverly Beland, Cheryl Tripp, Wyona Goodwin, Jim Stewart, John Starbuck, Corrinna Watkins

Excused: Mindi James, Yolanda Sanders, Patti Woodbury, Kimberly Davis, Brenda Blackman, Sharon Herring, Angela Hallman, Anna Lamm, Sharmeen Williams-Nokes, Kathryn Hair

Absent: Joseph Whitehead, Barbara Walker

Senate Business:

Approval of the minutes from February 3, 2016

February minutes were approved by majority vote.

Guest Speakers: Cathy Reeve, Director of Transportation and Heather Gately, Member Services Coordinator
Department of University Recreation

NCSU Transportation Program Updates:

FY 2016/17 Parking & TDM Programs

- Employee permit renewal cycle – migrating to a fiscal year
- Employee Parking Fees
 - 25¢ to \$2/month increase, but most would see 25¢ to 75¢/month
- Temporary Employee Parking
 - Remains at \$2/day, \$10/week or prevailing monthly rate
- Carpool Permits
 - Participants share in the cost of the permit, plus 24 free “C” daily permits
- New EV Permit
 - Added two new charging stations – Coliseum and Dan Allen Decks
 - Additional \$10/month for vehicles that use charging stations
 - Fund station maintenance and expansion
- Wolfline
 - Reviewing proposals for new contract

FY 2016/17 Visitor Parking

- Expand pay-by-space lots to other areas of campus
 - Add two locations: Central Campus and CBC campus

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- No change in hourly visitor rates
- Visitor Validations
 - Offer coupons for gated paylots – Coliseum and Dan Allen

FY 2016/17 Maintenance & Capital Projects

- Install security cameras in the MRC, Toxicology and CRC Decks
- Farmers' Market P&R Lot

Choose an alternative commute and save information sheet was distributed to staff. See link below for details.

<http://www2.acs.ncsu.edu/trans/wolftrails/documents/EmployeeHandoutFall2015EDITS.pdf>

University Recreation Updates: Heather Gately, Member Services Coordinator reported the following:

- Mission
 - To provide quality, innovative and inclusive collegiate recreation programs, services and facilities that inspire healthy, active lifestyles with a commitment to excellence, learning and student success.
- Vision
 - We aspire to be premiere collegiate recreation leaders that connect, engage and transform the Wolfpack community.

Carmichael Complex

- 6 Fitness Centers
- 4 Fitness Studios
- TRX®
- FitGround Outdoor Functional Training Space
- Combat Room
- Aquatic Center – 50 meter and 25 yard pools
- 11 Basketball Courts
- Indoor Track
- 16 Racquetball and 2 Squash Courts
- Outdoor Basketball and Tennis Courts
- Indoor Climbing Wall

Amenities

Equipment Checkout

- "Health Club-Style" Locker Rooms (Phase I Complete)

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- Steam and Sauna Rooms (Coming soon!)
- Member Appreciation Events
- Family Recreation
- Carmichael Review Quarterly Newsletter

Recreational Sports Master Plan

- Locker Room Renovation & Fitness Center Expansion Project (Phase I Complete)
- Carmichael Addition Project (2018)
 - Address code deficiencies and ADA accessibility
 - Expand indoor fitness functional training
 - Add fitness studios
 - Additional indoor climbing wall
 - Expand indoor track
- Centennial Campus Fitness and Recreation Center (future)

Programs

- Fitness
 - 150+ Group Fitness classes per week
 - Personal Training and Fitness Assessments
 - Specialty Fitness classes
- Intramural Sports
 - 30+ leagues and special events per year
 - Grad/Fac/Staff Leagues
 - Household Members eligible to play
- Aquatics
 - Private Swim Lessons
 - Swim Challenges
- Outdoor Adventures
 - Equipment Rentals
 - Clinics
 - WolfWheels Bike Rental
 - Coming soon: Customized Member Trips
- Challenge Course
 - Team Building and Leadership Development Program

Memberships

- NCSU Staff
- Month-to-Month: \$25
- Annual: \$240
- Payroll Deduction: \$20/month

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- Household Memberships
- Guest Options

For additional information visit: <https://recreation.ncsu.edu/>

Chair's Report: Wyona Goodwin

Read by Past-Chair Robert Davis

The NC State UNC Staff Assembly delegates met with the UNC Staff Assembly body on Monday and Tuesday this week at UNC Pembroke and Fayetteville State University. The Chancellors from both universities greeted the group and shared their commitment in supporting their campus Senates and appreciated the work of the Assembly.

- Yesterday afternoon, the UNC Staff and Faculty Assemblies Executive Committees which included our Chair, met with President Spellings at UNC General Administration. During the meeting the Staff Assembly expressed that we would like her support the items addressed in the letter written to Interim President Gonzales dated January 21, 2016. She replied that she would read the letter and respond.
- President Spellings will be visiting NCSU on April 20, 2016 and the SS Executive Committee as well as a few other faculty, staff and students will be invited to meet with her during her visit.

Budget Report: Corrinda Watkins

- Expenditures for March \$159.11
- Balance \$2,066.13

Committee Reports:

Computer Loan Program: Jill Phipps, Chair

Members Present: Cathi Phillips Dunnagan, Joe Sutton

Excused: Sharon Herring, Patti Woodbury, Jevon Smith, Zack Dean

- Joe Sutton has completed the newest documentation for instructions of uploading donated computers and will be saving them to our Google Drive.
- Letter of thanks for recent computer donations has been approved to be sent to University Development.
- Cathi Phillips Dunnagan will be working with Chair and Co-Chair 3/24/2016 to review efficiency of the processes in place that is currently being used in Google for possible short cuts to inking information more easily.

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- It was approved to update Wyona Goodwin, Chair of Staff Senate and Nikki Cofield when OIT has training classes available for CPL recipients. A list of these classes were emailed to be published in the newsletter on 3/1/2016.
- We have 16 computers that need to be reloaded. Joe Sutton is working on the schedule to get these reloaded and ready to loan within the next several weeks. He will be coordinating with Jevon Smith to assist. Eight computers are currently in Joe's possession and are ready for loan.

External Affairs:

- No report submitted

Human Recourses:

- No report submitted

Public Relations:

- No report submitted

Resources & Environment:

- No report submitted

Elections: Donise Benton, Chair

- Nominations went LIVE on **Feb. 15th**. Follow up letter went out on Feb. 22nd and closed on Feb. 29th.
- There were approximately 292 nominations received. The eligibility process is completed and congratulations letters did go out. The deadline is for responses is March 29th, which includes Supervisory approval responses.
- Nancy mail out all paper Congratulation Nominee letters for Facilities.
- Once we receive all candidate nominations, we will send the file with open seats by district, to OIRP by March 30th. Elections are scheduled to go LIVE on April 20th.

Diversity:

- No report submitted

NC STATE Staff Senate

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New Business:

- None

Old Business:

- Approval of the Resolution Act to Support for the Creation of a Staff Ombuds Position at NC State was voted and approved unanimously.

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A RESOLUTION TO BE ENTITLED AN ACT TO SUPPORT FOR THE CREATION OF AN OMBUDS POSITION AT NC STATE. IN ORDER TO PROVIDE A DESIGNATED NEUTRAL PARTY TO PROVIDE CONFIDENTIAL AND INFORMAL ASSISTANCE FOR STAFF WHO NEED INFORMATION OR DIRECTION REGARDING CONFLICTS, DISPUTES, POLICIES, OR PROCEDURES WITHIN THE UNIVERSITY.

Short Title: Creation of an Ombuds position for the staff (SHRA and EHRA) at NC State

Sponsors: Executive Committee, Wyona Goodwin Chair

Secondary Sponsors:

Signatories: Wyona Goodwin Chair of the Staff Senate

Version: 6th Version

First Reading: January 19, 2016

WHEREAS, there is a need within the University to help members of the staff who may feel powerless in dealing with conflicts or disputes or who may have questions and/or concerns and are unsure how to proceed;

WHEREAS, these issues and concerns may involve a colleague, supervisor, administrator, office outside of the staff member's reporting structure, a university policy or practice, or a state or system policy;

WHEREAS, the creation and availability of an Ombuds for staff will offer a designated neutral, unaligned and impartial party for staff to go for help;

WHEREAS, an Ombuds is outside all regular chains of administrative authority and reporting;

WHEREAS, an Ombuds emphasizes fairness in seeking solutions to problems, and;

WHEREAS, the Ombuds function is to listen without partiality or judgement to concerns related to situations that interfere with productive work and job satisfaction, and;

WHEREAS, the Ombuds will hold all communications with those seeking assistance in strict confidence, and;

WHEREAS, the Ombuds follows the Code of Ethics and Standards of Practice as described by the International Ombudsman Association and;

WHEREAS, the Ombuds can listen and act as a sounding board to clarify the issues and complicated situations, assist with prioritization of concerns, help identify options for resolving concerns, and;

WHEREAS, North Carolina State University currently has no such office for the staff and;

WHEREAS, the Ombuds will provide staff with resources to facilitate a more productive and satisfying work environment which should result in greater employee, and;

WHEREAS, creation of an Ombuds will benefit the University because of the expectation that there will be less escalation of conflicts.

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Therefore, be it

RESOLVED, that the Ad Hoc committee to develop a staff Ombuds position (listed in appendix i) will continue its work towards drafting a proposal to be presented to the NC State University leadership And,

And bet it further

RESOLVED, that the North Carolina State University Staff Senate urges the NC State administration to recognize the need for an objective and neutral party to act as a sounding board And,

And be it finally

RESOLVED, that the NC State University Staff Senate recommends and urges the University administration to create and support an Ombuds position for the staff at NC

Appendix i

Listed below are the members of the Ad Hoc committee

Deb Luckadoo, OIED – Director of Staff Diversity

Jim Stewart - Department of athletics

Christine Epps - Department of Biological Sciences

Patty Spears - NC State School of Veterinary Medicine

Tracy Dixon Director University Sustainability Office

Laura deFreitas Human Resources

Holly Durham University Student Center

Ada Baldwin University Housekeeping

Kimberly Zugay University Women’s Center

Adjourn: 11:30 a.m.

Respectfully submitted by Nancy Phillips, Staff Senate Administrative Assistant