

General Meeting Minutes

Wednesday, January 6, 2016

Talley Student Union, Governance Chamber

Present: Miriam Hines, Melanie Clark, Mindi James, Latoya Giles, Maria Moreno, Yolanda Sanders, Zackery Dean, Todd Becker, Kimberly Davis, Angkana Bode, Matthew High, Michael Ellison, Mark Michaelson, Shanna Harwell, Sharon Herring, Pauline Ellefson, Molly Bradshaw, Issac Lewis, Krystal Chojnacki, Wendy Koch, Angela Hallman, David Hawley, Cathi Phillips Dunnagan, Anna Lamm, David Kelly Jill Phipps, Barbara Walker, Teresa Story, Rachelle Robinson, Donise Benton, Pat Gaddy, Beverly Beland, Cheryl Tripp, Wyona Goodwin, Jim Stewart, Corrinna Watkins, Kathy Lambert

Excused: Mindi James, Katherine Elliot, Jason Painter, Patti Woodbury, Brenda Blackman, Nikki Cofield, Jean Lembke, Matthew High, Charles Craig, Joseph Whitehead, Sharmeen Williams-Nokes, Kathryn Hair, Jenelle Wass, John Starbuck

Approval of the minutes from December 2, 2015

Minutes were approved with a revision. Diversity Committee attendance was updated to include Michael Ellison as present.

Administrative Update, Kathy Lambert, Interim AVC, Human Resources

Policy Updates:

- Grievance Process
Information regarding recordings of grievances was revised. No changes on rights/process of grievances. The Grievance Policy's minor changes/technical corrections will be sent out to all SHRA employees.
- Adverse Weather
Adverse Weather Policy will have significant changes. Employee categories will be changed to Mandatory and Non-mandatory. All SHRA employees will be re-designated. Adverse Weather Statuses will be the following:
 - Condition 1 - Reduced Operations
 - Condition 2 - Suspended Operations
 - Condition 3 - Closing
- The current Adverse Policy is in effect until changes are implemented.
<https://policies.ncsu.edu/regulation/reg-04-20-07>.
- AVC for HR search is being launched fairly quickly. Focus groups will meet on Monday primarily to gather information to inform the search committee on the necessary hiring criteria for candidates.

Budget Update: Corrinna Watkins:

- Expenditures for December \$148.96
- Balance \$2277.36

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Chair's Report: Wyona Goodwin

- I will be attending the UNC Staff Assembly Executive Committee meeting on Monday, January 11th at ECSU to discuss and draft a letter to the Interim UNC President, which will focus on the salaries for SHRA and EHRA employees. The outcome anticipated, is that the Interim President Dr. Gonzales will share the letter and request with the Board of Governors when they meet on January 21st.
- The Connect NC Bond: The Governor was on campus yesterday to launch the Connect NC Bond Campaign, along with many distinguished leadership across the State of NC. Please educate yourself and share this information about the bond with your constituents, families and friends. More information can be viewed at <https://connectnc.ncsu.edu/>

Parliamentarian Report: Jim Stewart

- Resolutions discussed on Ombuds and Salary
- Resolutions will be presented to the Executive Committee on 1/20/16 for discussion/revisions
- Drafted Resolutions will be presented at the February 3rd Staff Senate meeting to be discussed/revise if necessary/voted

Public Relations: Miriam Hines

- There was a decrease in the open rate of the December 14th newsletter. The average open rate was 10.3%. The open rate for the December 7th newsletter was 44.2%, the open rate for the November 30th newsletter was 44.1%, and the open rate for the November 23rd newsletter was 57%.

Diversity: Maria Moreno

- NC State Wolfpack Women's Basketball VS UNC
FREE ADMISSION for NC State faculty/staff with NC State ID card, and free for children 17 and under
When: Sunday, January 31
Where: Broughton High School
1 PM: Doors open to the public – WEAR WOLFPACK RED!
2 PM: GAME TIME!

The first 250 guests who SIGN UP BY Jan. 22nd will receive a food voucher for (1) one hot dog and (1) soft drink

Check-in required at the door on game day to receive voucher.

NC STATE Staff Senate

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Deb Luckadoo, Staff Diversity Advisor reported the following:

- The 35th Sisterhood Dinner sponsored by the Council on the Status of Women is scheduled for Monday, February 29, 2016 with a reception at 5:15pm and dinner at 6:30pm and will be held in the Talley Student Union Ballroom. Registration deadline is Monday, February 15, 2016. For more information, visit: <https://oied.ncsu.edu/csw/>
- Recommendations for use of the Staff Wellbeing Survey. Encouraged Staff to utilize the survey for their departments and units. <http://www2.acs.ncsu.edu/UPA/survey/staff/swbs08.methods.rpt.htm>

Governance: Angkana Bode

- The Governance Committee is continuing to update the Procedures Manual and working with Elections Committee to incorporate the elections process.

Computer Loan Program:

- No report

Resources & Environment:

- No report

External Affairs: Issac Lewis

- No report

Human Resources: Yolanda Sanders

- Active Shooter Workshop- possible two separate workshops -Main Campus and Centennial Campus
- Other ideas for Lunch & Learn (Webinars & Seminars)

Legal and Financial (Bill Sloan)

- 10 Strategies for Improving your Finances
- The Centsible Saver
- The Five Pillars of Personal Finance
- Paying off Debt While Building Wealth
- Living Will

Personal Development

- Awakening the Passion in Your Life
- Improving Your Memory
- Time Management Tools

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Behavioral Health and Wellness

- Balancing Work & Life
- Letting Go of the Things that Hold You Back
- Stress: A Way of Life or a Fact of Life

Personal Development

- Resume Writing
- Career Development

Elections: Donise Benton

- We now have 24 districts instead of 19. Of those districts there will be elections in all districts except the two. There are a total of 41 seats and 31 alternate seats to be filled.
- Everyone rolling off in 2016 will receive an email reminder.
- Nominations for new Senators will take place during the middle of February
- Please encourage your constituents to nominate someone for Senator

District Reports

- Discussed searches that are going on campus wide.

New Business:

- None

Raffle Drawing/Adjournment:

- The meeting was adjourned at 12:00 p.m.

Respectfully submitted by Nancy Phillips, Staff Senate Administrative Assistant