

North Carolina State University Staff Senate
Wednesday, May 6, 2015
Senate Chamber, Talley Student Union

Present: Miriam Hines, Brandon Moore, Kristen McWilliams, Christine Epps, Jason Painter, Wall Crumpler, Zackery Dean, Patti Woodbury, David Kelly, Rosalie Tisa, Todd Becker, Kimberly Davis, John Starbuck, Nicole Burgos, Angkana Bode, Matthew High, Michael Ellison, Brenda Asbury, James Jeuck, Tenille Naumann, Issac Lewis, Joy Smith, Judy Daniels, Cathi Phillips Dunnagan, Anna Lamm, Melissa Simpson, Wyona Goodwin, Jim Stewart, Tom Karches, Kathryn Hair, Barbara Walker, Rachelle Robinson, Teresa Story, Peggy Elliott, Donise Benton, Chris Terwilliger, Rachel Ensing, Jill Phipps, Cheryl Tripp, Antoinette Norton

Excused: Patty Spears, Latoya Giles, Kim Paylor, Charles Craig, Shanna Harwell, Lee Ann Clark, Maria Moreno, Janice Coats, Nikki Cofield, Erica Wisecup, Charles Cline, Beverly Beland, Carol Reilly, Audrey Hendriks, Amanda Padbury, Kathy Dick

Absent: Anthony Brown, Kerri Rayburn

Call to Order: Robert L. Davis called the 11th meeting of the 20th session to order.

Guest Speaker: Amy Sawyers, Arts NC State Coordinator expressed gratitude for her invitation to speak. She has a background in applied theatre and improv which she is using to educate students on improvisational theatre and how it can be useful in everyday life.

Ms. Sawyers stated that the Arts Outreach program is excited to foster more partnerships across campus in an effort to use the arts to support learning, in both the personal and professional fields. Arts NC State provides many creative avenues on campus through their following programs: Center Stage, Crafts Center, the Dance Program, Gregg Museum of Art & Design, Music Department, University Theatre and Ticket Central, Marketing, Outreach & Development.

Highlights:

Center Stage:

Professional Performing Arts Presenters

- Bring 8 + international and nationally renowned artists to campus annually
- Discounted Staff Tickets
- Love to partner with staff on outreach programming

The Craft Center

Pottery, wood working, glass blowing, jewelry making, photography, painting, and much more....!

<http://www.ncsu.edu/crafts>

The Dance Program

Auditions Held 1st week of school; Dance also offers classes through Health & Exercise- look on My Pack: <http://www.ncsu.edu/dance/>

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The Gregg Museum of Art & Design

- Gregg Museum Ground Breaking - April 14th, 2015

Music Department:

- Jazz
- Wind
- Choral
- Orchestra
- Marching Band
- Pipes & Drums
- Brickyard Brass
- Music Fraternity (co-ed): Mu Beta Psi
- A Cappella Groups

University Theatre

- 8 Shows + per academic year
- Moving back to Stewart Theatre (some shows stay in Thompson)
- Summerfest is open to students, faculty, staff, and the public to audition, volunteer etc.
Get tickets now! <http://www.ncsu.edu/theatre/>

Additional Way to Engage

- Connects instructors on campus with curricular content in our arts programming
- Partnerships this year =
 - History & Classics classes attending Antigone
 - Director of Antigone gave in class workshops on themes in show
 - English/Shakespeare classes attending the Tempest
 - Professors offering extra credit for attending Antigone, The Tempest, A Gregg exhibit etc.

Ticket Central

Ticket prices for NC State students are \$5 for all ARTS NC STATE performances & discounted for staff!!

Ticket Central Contact Information

- Phone | 919.515.1100 Fax | 919.513.4640

Hours of Operation

- 12pm-6pm | Monday-Friday | Ticket Central is located in the lobby of Thompson Hall (2241 Dunn Avenue).
- *tickets are available online 24 hours a day:* www.ncsu.edu/arts

Approval of Minutes for April 1, 2015:

Minutes were approved as written.

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Budget Report:

Corrinda Watkins reported a balance of \$1559.00

Chair's Report:

Highlights of the Chair's activities are as follows:

- 4-6 and 7 - The chair, the chair-elect and the vice chair attend the UNC Assembly Spring meeting and Golf Tournament at East Carolina University. As a part of the two day meeting the delegation met with UNC HR officials from across the UNC system. More ways of cooperating with one another was a featured concerned and discussion.
- 4-10 - The chair and chair-elect attended a meeting to discuss the e-board project. The chair-elect will talk about that in her report.
- 4-11 - The chair along with Senator Donise Benton and Staff Diversity Board, Chair, Dr. Deb Luckadoo attended Coffee with a Cop. It was a wonderful interactive conversation and discussion with the NC State Campus Police and members of the Raleigh Police Department.
 - The chair and the chair-elect attended the groundbreaking for the Gregg Museum at the site of the previous Chancellor's residence on Hillsborough Street.
- 4-16 & 17 - Chair delivered a status update on the Staff Senate to the Board of Trustees
- 4-17 - Chair attended the Green Brick Awards along with the Chair and members of the Resources and Environment Committee.
- 4-20 - Chair attended the Chancellor's Creating Community awards. Three Staff Senators were nominated.
 - Chair participated in the UDAC Task Force on Staff. Discussions regarding hiring, retention and promotion of Staff are being discussed. The Task Force is headed by Deb Luckadoo
 - The first Chair's Round on Faith and Sustainability. It was a very successful round discussion attended by many university scholars, community and staff.
- 4-21 - Attended final Chair's breakfast with Faculty Senate, Student Senate at Café Carolina
- 4-22 - Earth Day Fair on the Brickyard. Will follow-up with notes. The activities will be discussed in the Resources and Environment Report
- 4-24 - UNC Assembly Chair's Teleconference. Chairs discuss activities and interest taking place on campuses around the state.
- 5-5 - Chair attended Nile River Project meeting

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Vice Chair's Report:

Christine Epps reported that she volunteered at the Chancellor's Cup Tournament with Wyona and Robert. The tournament was a huge success and there are now enough funds raised to start awarding funds from the Janet B. Royster scholarship fund for staff. Information on applications will be out soon.

This even also coincided with UNC Staff Assembly meeting. Part of this meeting was a shared meeting with the UNC System HR Council. Not everyone has the great relationship with HR that NCSU enjoys. We broke out in focus groups mixing campus reps and their HR rep with other campus reps and HR members. Each group had an issue to discuss that is currently being worked on by the HR council. This was not only a great chance to build those relationships but there were some wonderful productive ideas generated.

Parliamentarian's Update:

Jim Stewart reported on a Resolution to be entitled an act to support Feed the Pack Food Pantry at NC State and in their mission to find a suitable, accessible and permanent space on the University Campus.

Ad-Hoc Committee Update:

Staff & Faculty Art Expo

NC State Staff Senate's Committee on the Arts presents a showcase of fine and performing arts from the talented staff and faculty at NC State.

LOCATION: CRAFTS CENTER

DATE: FRIDAY, MAY 15

TIME: 1:00 P.M. - 3:00 P.M.

Committee Reports:

Diversity:

Nothing new to report.

Elections:

Submitted by Donise Benton, Chair

The Elections Committee met on Friday, April 10th at the McKimmon Center

Purpose: Fold and Seal paper ballots for District 10 elections-[Kristen McWilliams; Nancy Phillips, Nikki Cofield] –Thanks for using your hands to make things happen.

- 25 nominees
- 6 Declines
- 14 no responses
- 5 candidates up for election-3 open seats

Paper ballots were mailed out on Monday, April 13th.

Electronic Elections went live on Monday, April 13th for the following districts:

- D6

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- D15A(tied for alternate seat)
- D17

Due to being ineligible to vote, 3 paper ballots were issued [District 6 & District 15] Reason: job code incorrect.

Elections closed on April 27th Noon. Results received on April 29th.

Results

Emails will go out by the end of the week for those who have not received one yet.

For District 10B: 3 way tie-

3 open seats- a tie for 3rd seat to determine the winner and 2 alternates.

District 15A: 3-way tie

~~3 opens seats – a tie for 3rd seat to determine the winner and 2 alternates.~~

Amendment

3 way tie for alternate seat. 2 of the 3 will get the alternate seat

EC met on Tuesday, May 5th to fold and seal run-off letters for District 10B.

Elections opened for run-off today and will close on Wednesday, May 13th and have the results by the end of the business day. Winners will be notified and announcement will be made to all.

External Affairs:

Submitted by Antoinette Norton, Chair

The External Affairs Committee had a meeting with the NCGA planning group in April and May. After careful consideration and the advice from Kevin Howell a decision was made to postpone the NCGA "Brown Bag" Luncheon for the Fall

Tentatively we had scheduled the event for May 19th, Rep. Rosa Gill accepted the invitation to be a speaker, but we wanted at least two more responses Due to the session being in we did not receive enough members responses for the event. There were other schedule conflicts that were consider when the decision to reschedule was made.

Issac Lewis is working on questions to submit to the NC State Community via google before the Fall NCGA Luncheon. This will give us an opportunity to assess what questions the Members will be asked. Allowing them time to prepare before the Fall Event.

Governance:

Nothing new to report.

Human Resources:

Submitted by Angkana Bode, Chair

1) Under Shanna Harwell's leadership, 2 Staff Summer classes (at \$5 each) and Lunch-n-Learn with The Crafts Center are scheduled as following:

Handbuilt Clay Boxes: Tuesday, July 14, from 5:00-8:00pm.

Woodturned Bowl: Tuesday, July 21 from 5:00-8:00 pm

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LUNCH-n-LEARN (to be confirmed):

Wednesday, June 10 from Noon to 1:00 for the Lunch-n-Learn at The Crafts Center

2) Before the main meeting, HR committee met with 2 representatives from the NC State Office of Outreach and Engagement and provided our feedback to their draft strategic plan. Our committee is of the opinion that Staff Senate should take an active role in this endeavor and use it as a spring board to further expand our "branding".

We strongly recommend that a formal presentation by Dr. Terri Helmlinger Ratcliff, the Director, be arranged as part of the 2015-16 Staff Senate Retreat on July 8, 2015. Fiona M. Baxter, The Executive Director, will follow up with Wyona Goodwin that afternoon. We hope a confirmation will be forwarded if the logistics work out for all parties. .

Public Relations:

Cathi Phillips Dunnagan reported on the Staff Senate website.

Resources and Environment:

David Kelly reported on Earth Day and is working on finalizing the solar center tour and roof top garden tour.

Old Business:

Submitted by Joy Smith, Computer Loan Program.

The Staff Senate Computer Loan Program is doing well. There are currently 68 computers on loan and we have a wait-list with 11 names.

We are in the process of contacting all participants to verify contact information and make sure all computers are functioning.

The committee recently contacted all of the participant's supervisors to ask for their help in preventing computer loss. We sent the supervisors a list of their staff members who have a computer and asked them to add this computer to the staff members exit interview checklist. We have also started sending a copy of the Home Use Form(CA2) that the staff member signs to their supervisor for in the staff members files. We have had a positive response from many of the supervisors. Several of the supervisors are incredibly supportive of this program.

We have planned another lunch time computer help session for staff members with a loaner computer who have problems or questions.

New Business:

Wyona Goodwin announced that the Staff Senate Retreat is on July 8th at The Carol Johnson Poole Clubhouse, located on the Lonnie Poole Golf Course. Packapalooza event will be on August 22 visit: <http://packapalooza.ncsu.edu/event-information/>

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Announcements:

Deb Luckadoo shared information on summer opportunities for staff. Visit <http://oied.ncsu.edu/staff/summer-opportunities-for-staff/>

Adjournment:

The meeting was adjourned at 11:51 a.m.

Respectfully submitted by Nancy Phillips, Staff Senate Administrative Assistant