

General Meeting Minutes

October 4, 2017

Talley Student Union, Governance Chamber

Present: Kelly Vogel, Charles Jones, Ashley Schwed, Breanna Collins, David Hawley, Kimberly Zugay, Holly Sullenger, Miriam Hines, Ashley Dockery, David Herpy, Sabra Stipe, Katherine Brownlee, Sara Lane, Beth Rosen, LaTonya Scott, James Draper, Carol Haywood, Steve Bader, Amanda Petty, Carissa Burroughs, Helen DiPietro, Shawnda Hill, Wendy Silver, Richard Sapienza, Joe Sutton, Janice Sitzes, Jason painter, Alan Porch, Dana Ripperton, Jan Gaines, Katie Bennett, Stefanie LaJuett, Dusty Fletcher, Ben Strunk, Melissa Cardez, David Kelly, Angela Nicholson, Emanuel Guzman, Monique Merriweather-Yarborough, Paul Feucht, Rodney Holmes, Allen Thompson, Adam Bensley, Ranjani Rajagopalan, Randy Davis, Pat Gaddy, Tiffany Viator, Rhonda Greene, Cathi Phillips Dunnagan, Tenille Naumann, Keila Valentin, Wyona Goodwin

Excused: Karin Sandler, Dannica Wall-Prestage, Jessica Griffin, Nikki Cofield, Richard Corley, Mindi James, Lena Smith, Connor Brady, Shanna Harwell, Lib McGowan, Angkana Bode

Chair of the Staff Senate, Cathi Phillips Dunnagan

- Welcomed Senators and called the October 4th Staff Senate General meeting to order. Welcomed guests: Coleman Simpson, Student Senate, Roy Baroff, Staff Ombuds, and Wyona Goodwin, Past Chair.

EHRA Performance Evaluation, Keilia Valentin, Employee Relations

- <https://drive.google.com/file/d/0BxjL-0tSpXEPdk5rWFlubEY2UUU/view?usp=sharing>

Q & A: Open Enrollment, Joe Williams, Director of Employee Benefits and Programs

- <https://benefits.hr.ncsu.edu/benefits-plans/annual-enrollment-information/>

Approval of the September 6, 2017 Minutes, Tenille Naumann

- Minutes were approved as written.

Chair's Report, Cathi Phillips Dunnagan

- **Administrative Leadership Meeting (ALM)** - September 12
Campus Capacity Planning
- **NC State University Board of Trustees** - September 21-22
Staff Senate Chair presented report to the Board of Trustees
- **UNC Staff Assembly Chairs Meeting** - September 29

**Transportation Updates, Catherine Reeve, Transportation Director
with Mike Kennon, Assistant Director for Planning and Operations,
Chris Dobek, Parking Services Manager, and
Yolanda Jones, Communications Manager**

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Highlight Presentations – Introduction, Chair Dunnagan

These quick "highlight" presentations are a way to **engage across committees** during our Staff Senate General Meeting and **encourage participation and promotion** by our Senators. While we hear about these events during committee reports, I think it is appropriate to highlight a few to **emphasize our connections with our partners** across the University community.

Campus Sustainability Week, Janice Sitzes

- The Resources & Environment Committee will be sponsoring two lunch n learn events during Campus Sustainability Week.
 - On Monday, October 9th from 12:00-1:00 p.m., we will be leading a guided bike ride on the greenway, leaving from the breezeway of Carmichael Recreation Center. This will be very similar to the guided greenway bike ride we led in April during Bike to Work Week.
 - On Wednesday, October 11th from 12:00-1:00 p.m., there will be a lunch n learn on Green Cleaning, presented by Randy Reed, and taking place in Talley 3210.

Bountiful Harvest Food Drive, Amanda Petty

- The Human Resources Committee will be collecting from October 1st - 31st. For the first time ever, this year we are partnering with the County Extension Offices and each county will be collecting for food this year. Allen Thompson has the Food Drive Collection boxes available for pickup and he brought boxes to the meeting for Senators to pick up. He is located in Admin Services III but Senators will need to schedule a pickup time. Please contact Allen directly at arthomp6@ncsu.edu or [919-818-9336](tel:919-818-9336) to schedule a time.
- Sign up your box locations if you haven't already done so using the [Google Form](#).
- Food Drive page is go.ncsu.edu/food-drive_2017

Committee Reports:**Resources & Environment, Rick Sapienza**

- Sustainable Fleet Technology Conference and Expo, taking place October 11-13 at the Raleigh Convention Center. The expo hall is free and open to the public on October 12. Rick has a number of free passes for October 11 and 13; people interested in the passes should see Rick.
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Human Resources, Amanda Petty

- Faculty/Staff Appreciation Football Game
 - Thursday, October 8th, NC State vs. Louisville
 - Tickets are \$25.00 each, up to a maximum of 8 per employee
 - Must be purchased prior to game day, gopack.ncsu.edu
 - Promo Code: STAFFANDFACULTY

Governance/Elections, Helen DiPietro, Chair

- The Governance Committee met and reviewed the final draft of the revised by-laws. It is now out for final review by all. We will be sending the final draft to AC Marie Williams on Monday October 16.

External Affairs, Ashley Schwed, Chair

- External Affairs Committee will meet with Sarah Stone and her assistant at our next committee meeting. We have met as a group to decide what topics we would like to talk about in our meeting, the items are as follows:
 - How changes in benefits will affect recruitment and retention?
 - How will the UNC GA's goal to reduce tuition will affect the University and its overall budget?
 - What is the best advice for our constituents and what can we communicate?
 - What can we expect in the next legislative session?
 - Scheduling regular visits with Sarah; working to bring representatives to us.

Public Relations

- Nothing new to report.

Computer Loan Program

- Nothing new to report.

Adjournment

- 12:00PM

Respectfully submitted by Nancy Philips, Staff Senate Administrative Assistant