

**General Meeting Minutes**

Wednesday, November 4, 2015

Talley Student Union, Governance Chamber

**Present:** Miriam Hines, Latoya Giles, Katherine Elliot, Yolanda Sanders, Zackery Dean, Kim Davis, Brenda Blackman, Nikki Cofield, Jean Lembke, Angkana Bode, Matthew High, Charles Craig, Michael Ellison, Shanna Harwell, Pauline Ellefson, Molly Bradshaw, Krystal Chojnacki, Wendy Koch, Angela Hallman, David Hawley, Cathi Phillips-Dunnagan, David Kelly, Jill Phipps, Barbara Walker, Aires Eatmon, Pat Gaddy, Beverly Beland, Cheryl Trip, Melanie Clark, Mark Michaelson, Wyona Goodwin, John Starbuck, Corrinna Watkins

**Excused:** Mindi James, Audrey Hendriks, Maria Moreno, Jason Painter, Patti Woodbury, Todd Becker, Abe Jones, Sharon Herring, Joseph Whitehead, Issac Lewis, Anna Lamm, Sara Seltzer, Sharmeen Williams-Nokes, Charles Cline, Kathryn Hair, Jenelle Wass, Teresa Story, Rachelle Robinson, Donise Benton, Jim Stewart

**Call to Order:**

Chair, Wyona Goodwin called the meeting to order at 10:00 a.m.

**Guests:**

**Dereck Whittenburg**, Associate Athletic Director for Community Relations and Student Support

Dereck shared with the Staff Senate some information about youth athletic camps. He shared that many of the camps are still being organized and that NCSU employees can register their child(ren). More information on how to register for the various camps to follow in the Spring.

- Mark Gottfried Summer Basketball Camp <https://gottfriedcamps.com/>
- Dereck Whittenburg Foundation also has a foundation. For more information, please visit: [Coach Whittenburg](#)

**Brian Sischo**, Vice Chancellor for Advancement, Ann Horner, Executive Director of Annual Giving and Susan Colby reported the following:

- The university plans to launch a faculty/staff giving campaign. This is different than the SECC because contributions would be made directly to the university. Faculty, Staff and Alumni are encouraged to give to support and sustain the fund.
- NC State Employee Dependent's Tuition Scholarship. The Chancellor and Susan Woodson gave \$1.15 Million to launch this scholarship.  
<https://giving.ncsu.edu/news/2015/10/woodsons-philanthropy/>
  - At least \$2,000 per year for a maximum of four years to all dependents of full-time employees, with some exceptions, who are successfully admitted to the university as undergraduate students and meet basic requirements. The first scholarships are expected to start in Fall 2016.

**Mike Giancola**, Associate Vice Provost for Student Leadership and Engagement and Sarah Paluskiewicz, President of NC State's student chapter of Habitat for Humanity announced

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they will co-lead NC State's and Habitat for Humanity of Wake County's Build-A-Block initiative – the largest partnership ever between a university and a Habitat affiliate.

- Fundraising has begun to build 11 townhomes located off Lake Wheeler Road, with a goal of raising \$715,000 over the next two years.
- Build-A-Block expands upon Habitat Wake's longstanding relationship with the student chapter and will provide unprecedented opportunities for volunteerism, financial support and fundraising. Through Build-A-Block, Wolfpack students, faculty, staff and members of the Triangle community will work alongside Wake County families to build the new homes.
- Build-A-Block Fundraiser link: <http://www.habitatwake.org/buildablock/>
- Future Homeowner applications are now being accepted: [Habitat for Humanity](#)

**Staff Senate Business Agenda:**

**Chair's Report:** Wyona Goodwin

- The Chair attended the Board of Visitors meeting on Oct. 2nd, attend the evening reception at the Point. Several new Board members have been appointed.
- The Chair along with the Chair-Elect attended a dinner reception for President Tom Ross at his home in Chapel Hill, Sunday Oct. 11th. He and his wife were given gifts and showered with many thanks from all of the UNC Chair's present at the reception
- The Chair and NCSU delegates attended the UNC Staff Assembly standing meeting in Chapel Hill. During the two day meeting, the assembly swore in the new Chair, Pernell Bartlett of Elizabeth City State and four new Executive Officers, one of which Wyona was elected to serve as an At-Large Delegate.
- Resources: Students of Concern website: <https://studentsofconcern.dasa.ncsu.edu/>  
Share a concern, Make a Referral

**Budget Report:** Corrinda Watkins, Advisor

- Currently operating budget \$2540.14
- Operating/Business cost \$1303.87

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**Committee Reports:****Human Resources:** Yolanda Sanders, Chair

Attendees: Yolanda Sanders, Wendy Koch, Latoya Giles, Shannon Harwell, and Jesse Manciaz

Topics of discussion:

- Review HR Staff Senate mission/vision to create initiatives that will establish a cohesive environment
- Follow up with Facilities to ensure staff members have designated areas to sign up for benefits
- Fundraisers for Sheila W. Young Professional Development and Enrichment fund.
- Review and rewrite the Professional Development Funding Guidelines on goggle doc
- Discussion on each unit reviewing their 2014 Climate Survey. Possibly establishing Town Hall meetings with the assistance of Director of Staff Diversity Dr. Deb C Luckadoo

**Governance:** Kim Davis, Member

- Governance Committee is waiting on input from elections to complete work on the procedures manual.
- Governance Committee are considering various revisions to the bylaws.

**Diversity:** Charles Craig, Chair

- Diversity committee met with David from athletics to discuss upcoming employee appreciation event with women's basketball.
- Veterans Day Flag Display (volunteers needed)

**Resources & Environment:** David Kelly, Chair

Attendees: David Kelly, Matthew High, Mark Michaelson, and Mindi James

- Discussed the annual Night Walk with Staff Senate, University Police, Housing, Facilities, and Student Government. This is an event that will be scheduled for December. The purpose of the event is to walk each area of campus and identify life safety issues such as poor lighting, overgrown foliage, etc.
- 10/14/15, the Alternative Vehicle Showcase was held on the Brickyard. Members of the Resources and Environment Committee along with one other Senator assisted with the event. The event had more vendor participants than in previous years. Emphasis was placed on area car dealerships highlighting the various new models of low and/or zero emission vehicles that are available in the public marketplace. The event was very successful and well received by the University community.

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- The R&E Committee received the following two issues from our constituents:
  - Parking Issues: 1) Large truck parked in Sullivan, too large for space.
  - 2) Campus Move In Day: Parking on central campus is very difficult for some employees to park and walk, due to the heavy volume of students on campus.

**Elections:**

No report

**Public Relations:** Nikki Cofield, Chair

Attendees: Katie Elliott, Ainess Eatmon, Nikki Cofield

- The PR Committee reported on the stats of the newsletter. We also informed the Staff Senate Body that the YouTube channel has been created but does not have any content. If your committee would like to add content to the Staff Senate YouTube channel, please contact Nikki Cofield, chair of PR Committee.
- The PR Committee will begin to push more content through the Staff Senate Google + page since all NCSU employees have a Google + account.

**Computer Loan Program:**

No report.

**District Report's**

- **Employee access to Kaspersky anti-virus:** [Kaspersky](#)
- **International Education Month:** <https://oia.ncsu.edu/iem2015/>
- **12th Annual NC State Passport Fair**  
**Date:** Wednesday, November 18, 2015  
**Time:** 10:00am-3:00pm  
**Location:** Witherspoon Student Center, Washington Sankofa Room 126
- **Think & Do Globally**  
November 3rd, 2015 /2:00-3:00pm/ Talley 3222: [Think & Do Globally](#)
- **Pangea Race**  
The 5th annual Pangea Race/ Friday, November 20<sup>th</sup>

**Adjournment:** 11:55 a.m.

Respectfully submitted by Nancy Phillips, Staff Senate Administrative Assistant