

NC State Staff Senate

Wednesday, August 8, 2018

Talley Student Union, Governance Chambers

Present: Kate Shirley, Kelly Vogel, Emily Gower, Breanna Collins, Shawn Colvin, Hayley Hardenbrook, David Hawley, Mollie Khanna, Cathi Phillips Dunnagan, Janice Sitzes, Holly Sullenger, Joyce Barron, Amy Parker, Sarah Searcy, Ashley Dockery, Michelle Healey, Sara Lane, Beth Rosen, Dannica Wall-Prestage, LaTonya Scott, James Draper, Cathy James, Richard Corley, Marsha Bailey Curtis, Tracy Brown, Helen DiPietro, Andrew White, Richard Sapienza, Joe Sutton, Joshua Green, John Grimes, Donise Benton, Elizabeth Dyer, Alan Porch, Jason Painter, Lynn Doby, Katie Bennett, Lena Smith, Stefanie LaJuett, Kiresten Branch, Yolanda Sanders, Connor Brady, Brian Mathis, Ebony Peterson, Ben Strunk, Cecilia Dorado, Monique Merriweather-Yarborough, Angela Nicholson, Emanuel Guzman, Brittany Bell, Adam Bensley, Anthony Fortune Linton, Rodney Holmes, Lib McGowan, Randy Davis, Annaka Sikkink, Chris Deaton, Pat Gaddy, Tiffany Viator, Jill Phipps, Rhonda Greene

Excused: Ken Roth, Becky Castello, BJ Okleshen, Melissa Jackson, Dana Ripperton, Mindi James, Bradford Hill, Evelyn Buck, Joe Matise, Paul Feucht, Ranjani Rajagopalan, Jaelyn Phelps, Manley Cosper

Absent: Jeanine Gaul, Rasha Qudsieh, Barbara Sutton, Daniel Colleran

Call to Order

- Chair, Dr. Jason Painter called the August 8th meeting to order.

Approval of the July 20, 2018 Minutes, Connor Brady, Parliamentarian

- Minutes were approved as written.

Jimmy Miles, PNC AVP Business Development Officer

- Workplace Banking Packet <https://drive.google.com/file/d/0BxjL-0tSpxEPSz4czFHdIIRRW9TVW45Y19LQnILb1pKS1hZ/view?usp=sharing>
- Cash Rewards Comparison Chart https://drive.google.com/file/d/1LygA2aGRZ7Jgj-LM4ykyNIEVCXdt_Q1z/view?usp=sharing
- Financial Education Seminar Survey Sheet <https://drive.google.com/file/d/0BxjL-0tSpxEPWUxKd1dIbGZNeFRlaVluVnhUc3l6Z29OMHh3/view?usp=sharing>
- Flyers from Ben Clifton - Mortgage Partner <https://drive.google.com/file/d/0BxjL-0tSpxEPeU9Gc2Z3ek9wVEpiQzVjZnZOd0QzOUExd3VN/view?usp=sharing>
<https://drive.google.com/file/d/0BxjL-0tSpxEPbDR1RGdwbks4cXBNQU9EMmJTZIZ2M2ZOTVFF/view?usp=sharing>

Mortgage Specialist Contact Information

Ben Clifton, Mortgage Loan Officer

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Matt Belcher

Financial Advisor

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matthew.belcher@pnc.com<http://learn.pnc.com/matthew.belcher>**Chair's Report, Dr. Jason Painter**

Update on Packapalooza, Past Chair Cathi Phillips Dunnagan

- <https://packapalooza.ncsu.edu/>
- *Saturday, August 25th - Three Volunteer Opportunities!*

Packapalooza Event Volunteer

- *Signup!* <https://packapalooza.ncsu.edu/volunteer/>
- Sign up for a 3-hour block & receive a Packapalooza T-shirt!
- Volunteers should register by August 10 to receive preferred t-shirt size.
- New volunteers must complete a 30-minute crowd management module by August 21st.
- You will be signing up as an individual online, but we do ask information about being a part of a group (e.g. campus department, student organization, etc.).
- Event Timeline:
 - Set up from 6 a.m-1 p.m.
 - Event from 2-10 p.m.
 - Tear down at 7 p.m-12 a.m.
 - All volunteers must be available for at least three hours.
 - 6am - 9am (set-up)
 - 9am - 12pm (set-up)
 - 12pm - 3pm (set-up and start of the event)
 - 3pm - 6pm (during the event)

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- 5pm - 8pm (during the event, overlaps with the shift for start of tear-down)
- 10pm - 1am (tear-down AFTER the end of the event when the Belltower lights red!)

Service Event Volunteer

- **#PackThePantry at Packapalooza**
- *Signup!* https://ncsu.galaxydigital.com/need/detail/?need_id=359895
- Saturday - August 25, 2018
- 3:30pm-5:30pm
- During Packapalooza, residents of the neighborhood north of Hillsborough St will leave food items in donated bags on the front porch for volunteers to retrieve and donate to the Feed the Pack Food Pantry, and we need your help to collect these items!
- Volunteers will meet at the Service Zone at Packapalooza (Hillsborough St & Gardner St.) at 3:30pm on Saturday August 25th to pick-up food from the neighborhood north of Hillsborough St. Please wear comfortable shoes and bring your water bottle!

Staff Senate Booth Volunteer

- Allen Thompson, allen_thompson@ncsu.edu
- *Signup!* [Staff Senate Booth] Packapalooza 2018 Volunteer Schedule, https://docs.google.com/spreadsheets/d/16I_kttmhVen1pVxrfmWhwopCcvvt7SGuj06rpidkSIw/edit#gid=70980416

Chair discussed comments from constituents – addressed in committee

- PR Committee – Would like to know the major accomplishments of the Staff Senate.
Example: The MCD policy and form have been updated to allow requests for non-exempt employees when their job responsibilities require the frequent use of their employee-owned device to accomplish University business. An email from Kim Kelly in the University Controller's Office was shared with Senators to disseminate to their constituents.
- Shout out to Staff (how is the person being recognized)?
- R&E Committee focus on the strategic plan - sustainability training for all staff (looking to see if we can bring this item back to Onboarding).
- Bigger push sharing free or discounting information for staff – discussed running current information on the Staff Senate website.

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UNC Staff Assembly**Constituent Concerns:**

- Performance Appraisal
- 2018 Salary Increases
- 2018 Special Bonus Leave
- Merit needs clarification

Committee Reports:**Governance/Elections, Pat Gaddy, Chair**

- Per Staff Senate Retreat-reviewed OKRs and began working on a timeline for our plans.
- Brainstormed ways to boost participation during elections from departments where everyone do not have ready access to a computer.

Human Resources, LaTonya Scott, Chair

- The HR Committee met on Wednesday 8/7/2018 to discuss plans for this year.
- Worked on the OKRs.
- HR Committee are hoping to finalize the dates and times for some of our events at the next committee meeting.

Public Relations, Sara Lane, Chair

- The new deadline to submit items for the newsletter is 12pm on Mondays. We have created an event submission form that we will share with senators and that we will provide links to on the Staff Senate website and in the weekly newsletter.
- The Staff Senate calendar will be updated based on submissions to the event submission form. You can view the Staff Senate calendar on the Staff Senate website.
- Some of the things the PR Committee will be doing this year include:
 - Sending newsletter on Wednesday of every work week
 - Updating our 4 social media pages 2-3 times per week (Facebook, LinkedIn, Twitter, Snapchat)
 - Updating the Staff Senate website on a weekly basis
 - Producing a Staff Senate promo video and occasional video follow-ups after events
 - Promoting Staff Senate information through the campus billboard system

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- Creating a monthly email Senators can send to their constituents following each general meeting of the Staff Senate
- Have one PR committee member attend every Staff Senate-sponsored event to take photos and video

External Affairs, Mollie Khanna, Chair

- Early voting - Discussed that Talley is an early voting site this year.
 - We will invite a member of Pack the Polls to meet with us at our next monthly meeting to learn more about early voting
 - Action item: Ensure we have outreach for state voting info for the extension employees.
- Worked on creating a detailed Objectives and Key Results plan for our committee.

Resources & Environment, Beth Rosen, Chair

- Carla and Oppong talked about the Sustainability office history on campus and the goal of outreach across campus to highlight the variety of sustainability options available to students, staff and faculty at NCSU. We also discussed the sustainability partners program that the REC has been a part of, along w/ mentioning the current scheduled tour/ideas/lunch and learns that we did together.
- Sonny (Manley) is going to reach out about the agro ecology farm tour; Adam will reach out to Wake Co. about the landfill tour and compost/recycling lunch and learn on campus.

UPCOMING EVENTS:Monthly Greenway Bike Tour – Aug 15th 12-1pmSolar Car Tour – Aug. 22nd 12-1pmFloating Island Tour (rescheduled from July) – Sept. 20th (time to be announced)**Diversity, Cecilia Dorado, Chair**

- This meeting began with meeting with last year's Chair of the Diversity Committee Sabra to discuss continuing the Dancing Around the World Event to be held in the early Spring semester. In addition we were able to complete our first OKR bullet by creating three definition together as a group. Our final task was to create a second OKR.
- Objective 1: To increase diversity and inclusion awareness at NC State.
 - Key Result: Define what our objective means to the diversity committee. (September 30, 2018.) Completed August 14th, 2018.

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- Key Result: Helping search committee become “more” diverse and inclusive. (Spring Semester)
- Key Result: Informing and including our community effectively about our objective. (Ongoing)
- Objective 2: Have a successful Dancing Around the World Event.
 - Key Result: Picking a date and time to fit the University Schedule (Students, faculty, staff, visitors) that the Talley has available. (September 30th)
 - Key Result: Creating a timeline and figuring out a budget and which groups on campus could attend our event or perform. (November 30th)
 - Key Result: Being as inclusion and diverse as possible. Trying to get the word out to as many group/committees for promotion as possible. (March 30)

Computer Loan Program, Joe Sutton, Chair

- The Computer Loan program discussed OKRs and are continuing to refine the computer install process. The computer loan program are accepting computer donations and the Chair will send out the requirements in the next few days.

New Business

- Wolftime constituent concern – Facilities comp time instead of pay has come up again and would like an update regarding the status.
- Parking Fees (going up every year)
- Salary Compression (discussion)
- New performance appraisal (strong impression that giving a “3” should be a rare exception. SHRA raise is now tied to monetary gain.
- Tuition wavier concern

Old Business

- None

Adjournment

- 11:59AM

Respectfully submitted by Nancy Phillips, Staff Senate Administrative Assistant