

North Carolina State University
Wednesday, February 6, 2013
Talley Student Center, Walnut Room

Present: Miriam Hines, Anne Crews, Elizabeth Russell, Robin McGehee, Edward Brown, Christine Epps, Sharmeen Nokes, James Jeuck, Joshua Gira, Susan Colby, Joe Sutton, Carol Reilly, James Draper, Robert Davis, Wall Crumpler, Amy Kunkle, Anna Lamm, Cathi Phillips, Hilary Kinlaw, Kate Christenbury, Lisa Fiedor, Lynne Barbour, Martha Barrick, Nancy Breeding, Ryan Hancock, Carrie Levow, Darren Fallis, Tom Karches, Charlene Burrell, Joanie Aitken, Mary O’Neill, Meredith Newman, Liz Moore, Luke Hunt, Matthew High, Steve Bostian, Kerri Rayburn, Karin Cousineau, BJ Okleshen, Sherry Lynn

Absent: David Robinson, Maria Moreno, Jamarian Monroe, Richard McLane, Lee Sartain, Judy Daniels, Meg Smigielska, Sandy Gove, Roger Sims, Alice Taylor, Clifton Williams, Felicia Mangum, Rose Mary Rivera, Nikki Cofield, Anita Ketih, Brian O’Sullivan, Carl Dudley, Carlos Jones, Chuck Carter, Charles Criag, Brenda Wilson, Jeff Chandler

Guest Speakers: Jack Colby, Co-Sustainability Officer
Tracy Dixon, Director, University Sustainability Office

Chair, Susan Colby called the 7th meeting of the 18th session to order.

Jack Colby expressed gratitude for his invitation to speak. He provided a presentation detailing a proposed Sustainability Policy. Mr. Colby shared the Sustainability Policy represents NC State’s enduring commitment to advancing sustainability through the life of the university. The Sustainability Policy accelerates the transformational progress called for in the Pathway to the Future: North Carolina State University’s 2011-2020 Strategic Plan. The Sustainability Policy will guide management and growth in the following areas:

- Academics & Research
- Operations
- Community & Culture
- Purchasing
- Climate Impact
- Transportation
- Green Development
- Waste Reduction & Recycling

Mr. Colby and Tracy Dixon answered question from Staff. They requested the Staff Senate to review the policy draft and provide input at: http://sustainability.ncsu.edu/wp-content/uploads/2013/02/Draft-Sustainability-Policy_CampusInput_Feb13.pdf

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The policy will be implemented by the PRR process (aiming for April approval) and the standard operating procedures. Further information can be viewed at the following website:

<http://sustainability.ncsu.edu/>

Roll Call:

A roll call was performed to ensure attendance and quorum.

Approval of the Staff Senate Minutes of January 9, 2013

Minutes were approved as written.

Committee Reports:

Chair:

Susan Colby reported March 6th is Employee Appreciation Day - NC State University Baseball Team will take on Campbell University at the Doak Baseball Field. Gates open at 11AM and the game starts at Noon. Susan welcomed Kerri Rayburn as a new Staff Senator in District 19A. Susan shared the Campaign Fund Raising Task Force has been charged with recommending the fund raising priorities to align with the strategic plan. Susan reported the 125th Anniversary Year logo will change in a month or two. Susan will attend the Board of Governors meeting tomorrow in Chapel Hill, items to discuss are: requesting to reinstate the third class and personnel authority for SPA employees.

Ryan Hancock attended the Staff Assembly meeting with Susan Colby on January 29. Ryan, along with members of the HRDB (Human Resources) Committee at Staff Assembly wrote a draft resolution requesting President Tom Ross and the UNC GA to lobby for a raise for employees of the UNC system. The first draft proposal requests a cost-of-living adjustment of \$3000 or 6% and a 1% one time bonus. The HRDB Committee will meet again in February to finalize the draft and send it to the UNC Staff Assembly Executive Committee.

Vice Chair:

Robert Davis shared the following information on "Have a Heart Campaign" and distributed boxes to Staff.

February 6th is the start of the annual NC State "Have A Heart Campaign" food drive. The theme of this year's activity is "NCSU: Caring for the Heart of North Carolina for 125 Years." The campaign is sponsored by the NC State Staff Senate for the purpose of collecting non-perishable food items for local food banks. This year a portion of the items collected will be donated to the new NC State "Feed the Pack" food pantry and the remaining items will be delivered to the Food Bank of Central and Eastern NC.

Boxes will be placed in various buildings across campus. Click here <http://staffsenate.ncsu.edu/> for a list of these drop-off locations. Please contact the Staff Senate at staff_senate@ncsu.edu if there is no box

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in your building and you would like one delivered to you. Staff Senators will be responsible for picking up the boxes from the different locations no later than February 27 and will deliver the items to a central location for pick-up by food bank personnel. NC State joins all the campuses within the UNC System in waging this food drive and we thank you in advance for “Having a Heart!”

Governance:

Nothing new to report.

Human Resources Committee:

Joanie Aitken reported the following:

- Craft Center will be offering “free” intro classes for pottery, woodworking and more the week of Spring Break – limited class size (8 – 10) – will need to pay \$5 supplies fee – will be getting out flyer with registration info by next week
- “Paying off Debit While Building Wealth” Seminar held on Jan 30th – ~75 people attended...very well received
- Webinar scheduled for February 13th – The New Realities of Home Ownership – 57 people registered so far
- Seminar scheduled for March 27th – 10 Strategies for Improving your finances – flyers went out yesterday with error. Will have new one going out today.
- Have been sending out Weekly Health Tips for three weeks now
- Met with Campus Recreation today – they are going to look into have an “Open House” the week of Spring Break so Faculty & Staff can see all the gym has to offer.

Diversity Committee:

Lisa Fiedor reported the following updates:

- Chinese New Year is on Sunday, Feb 10
 - Celebrations start Saturday
 - Free Chinese food in Talley on Sunday by Chinese Students organization
 - ▶ Come and celebrate the New Year on Feb 10th @ 5:30 pm. There will be performances and Chinese dinner served!
 - China on String Performance! Concert with National Traditional Chinese Symphony playing with NC Symphony, Feb 17, at Progress Energy Center Meymandi Concert Hall, Raleigh
 - ▶ The World’s best orchestra in traditional Chinese music — China on String!
 - ▶ Tickets Available through TicketMaster and Progress Energy Center Box Office
 - ▶ <http://www.progressenergycenter.com/tickets>
- Jamarian spoke with Dr. Willa Casstevens, about Lunch and Learn, spoke with Karen Miller, SS could help with promotion of suicide prevention training, could come to meeting in March to present to committee, Suicide Prevention L&L event in April

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- Lisa talked with Amy Circosta, OIED, about potential Lunch and Learn regarding her services (possibly in June)
- James looking into Indian festival spoke with someone in Graduate Student Club about discussion about culture for Lunch and Learn for Holi Indian festival in March

Public Relations:

Josh thanked Christine Epps and reported photos and “Have a Heart Campaign” information will be uploaded to the website.

Resources & Environment:

Matthew High shared on February 22nd – Green Cleaning & You 2013 - Join Randy Reed, Deputy Assistant Director of Housekeeping as he discusses “green cleaning” on campus.

Elections:

Kate Christenbury reported that because District 15 has 889 constituents, the executive committee voted in January to split it in two districts; 15A (Provost excluding DASA) and 15B (DASA). Additionally, District 1 no longer exists on the university organizational chart. So District 1 will now be combined into District 2 (Research, Innovation, and Economic Development).

Kate announced that Staff Senate nominations go live February 7 and close February 22. All districts (except 10B) will receive an email asking for nominations. District 10B will receive a paper nomination form in their campus box. Kate reminded Staff senators who are rolling off that they need to be re-nominated and re-elected if they want to continue to serve on Staff Senate. Staff Senate elections will take place in April.

Old Senate Business:

None

New Senate Business:

Third annual Polar Plunge sponsored by Campus Police, Sat., Feb. 2. Registration at 9 a.m. Plunge begins at 11 a.m. at Lake Raleigh on NC State's Centennial Campus. More info: Visit

<http://www.ncsu.edu/police/polar/>

Adjournment:

The meeting was adjourned at 12:00.

Respectfully submitted by Nancy Phillips, Staff Senate Secretary