

**General Meeting Minutes**

June 7 2017

Talley Student Union, Governance Chamber

**Present:** David Blake, Angkana Bode, Carissa Burroughs, Melissa Cardez, Krystal Chojnacki, Nikki Cofield, Susan Colby, Richard Corley, Helen DiPietro, James Draper, Paul Feucht, Pat Gaddy, Jan Gaines, Nikki Harris, Shanna Harwell, David Hawley, Carol Haywood, David Herpy, Matthew High, Shawnda Hill, Rodney Holmes, Charles Jones, David Kelly, Wendy Koch, Karen Lundin, Lib McGowan, Mark Michaelson, Melanie Neff, Jason Painter, Cathi Phillips-Dunnagan, Jill Phipps, Lindsay Recchie, Yolanda Sanders, Karin Sandler, Richard Sapienza, Ashley Schwed, Janice Sitzes, Sabra Stipe, Joe Sutton, Allen Thompson, Marie Williams, Corrinda Watkins, Keila Valentin

**Excused:** Molly Bradshaw, Kim Davis, Katie Elliot, Wyona Goodwin, Jessica Griffin, Angela Hallman, Sharon Herring, Mindi James, Amanda Petty, Jenelle Wass, Sharemeen Williams-Nokes

**Approval of Minutes May 3, 2017**

- Minutes were approved as written

**Chair's Report**

- Angkana Bode presented certificates/awards to senators and alternates
- Board of Trustee's report was presented on 4/20/17

**Chair-Elect's Report**

- Reminder – Staff Senate Retreat will be held on Wednesday, July 19<sup>th</sup> at the Hunt Library, more information will follow

**Staff Ombuds**

- Roy Baroff updated Senators on the Staff Ombuds pilot program
- <https://facultyombuds.ncsu.edu/staff-ombuds-services/>

**Elections, Shanna Harwell**

- Discussed the election process with the Senators
- Read the Parliamentarian's bio
- The Candidate for Vice Chair and the Candidates for Chair-Elect addressed the Senate followed by Q&A
- Eight Senators were sent a link to vote remotely – Seven remote senators confidentially casted their vote

**Bios of candidates**

**Chair-Elect candidate's Nikki M. Cofield and Jason Painter**

*Nikki M. Cofield:*

My professional career at NC State University began in 2008 in the Facilities Division as an Administrative Support Associate. Within this population, I worked very effectively with employees of every title, educational and income level, race

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and nationality. I could be counted on to actively listen and work towards addressing and resolving issues at the lowest level. Above all, I have consistently demonstrated a communication style and demeanor that has contributed to my success at the university. I then went on to apply, and was promoted to, three other departments: University Advancement, Statistics Department, and University Operations. While in University Business Operations, I worked very hard and strategically to create a collaborative atmosphere that is sustainable and which also took into consideration the core values of our organization. My natural curiosity of all things NC State has lent to my becoming a Staff Senator, off and on, since 2010; I've served as chair of the Elections and PR Committees and volunteered at a multitude of events. I've also enjoyed serving on other committees, such as the African American Faculty and Staff Organization, Feed the Pack Advisory Board and the Council on the Status of Women, I've obtained a certificate of completion for EOI, a recent graduate of Pathways Leadership Development, and I'm the proud recipient of the Janet B. Royster scholarship. It is my belief that change comes from doing and we, the Staff Senate at NC State, have a track record that I am very much proud of. I feel that every employee should serve at least once on the Staff Senate...so much so, that I look forward to elections each year because then I am able to nominate people at random. I'm pretty sure that I use up all of the spaces available on the nomination form each year. Simply put, NC State is a great place employer but there's still work to be done, and I would love to continue to be part of it by serving our community as the next Chair-elect. Very sincerely yours, Nikki

*Jason Painter:*

I am currently the Director of The Science House at NC State University. I hold a bachelor's degree in biology and a master's degree in science education from East Carolina University and a doctoral degree in education from UNC-Chapel Hill. I have been with NC State for 11 years and have 20 years' experience in K-12 STEM education, research, and outreach. I started at NC State as the Executive Director of the North Carolina Science Olympiad in 2006 and have spent the last 5 years leading The Science House in the College of Sciences. The NC Science Olympiad is the largest STEM competition in the state and The Science House just celebrated its 26th year providing K-12 teacher and student programs to advance science, technology, engineering, and mathematics (STEM) to every corner of the State. I have been honored to receive the National Outstanding Leadership in Science Education Award, the Herman Gatling Award for Outstanding Science Leadership in North Carolina, and the Excellence in Teaching Award from the University of North Carolina at Chapel Hill School of Education. My greatest achievement was marrying my incredible wife 19 years ago and having 5 beautiful children: Kinsey (17), Kerrigan (15), Jackson (12), Mary Catherine (8), and Henry (8). I have had the privilege of being on the NC State Staff Senate for 3 years. I have been involved on the Governance Committee all three years and served as the Chair for 2.5 of those

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years. As the Governance chair, I also served on the Executive Committee. I am excited and honored to be a candidate for Chair-elect. I decided to run because I want to be an advocate for staff members at the highest levels. I believe I have the leadership experience to effect change and elevate the effectiveness of the Staff Senate. As Chair-elect, my goal will be to continue the incredible tradition of the Staff Senate while developing new initiatives to improve the quality of life for all staff members. I am a strong believer in shared governance and my approach will be inclusive, thoughtful, timely and most importantly positive. I am looking forward to maintaining the momentum of the Staff Senate as we continue to empower all university staff to participate in the decision-making process. Thank you for considering me.

**Vice Chair Candidate:**

*Dave Herpy* has served as NC 4-H Camping Specialist through NC State Extension in CALS for the past 3.5 years. As NC 4-H Camping Specialist, Dave is responsible for management of overall options of the North Carolina 4-H Camps and Conference Centers across the state. Dave has been serving on Staff Senate since July, 2016 on the Resources and Environment Committee. Some of their accomplishments over the past year include organizing four Staff Senate Build-A-Block Days with Habitat for Humanity of Wake County, hosting a Home Energy Efficiency Lunch and Learn, and most recently organizing a Bike Safety Lunch and Learn series including a Bike Safety Seminar and Guided Greenway Ride during National Bike to Work Week on May 15- 19th, with campus partners including NCSU Police, NCSU Transportation, University Recreation, and BikeRaleigh. Dave is honored to be nominated as Vice Chair of Staff Senate and has accepted this nomination. Dave wishes to serve in this role because he wants to help Staff Senate make a difference for staff across campus and across the state. As a servant leader, Dave spends a lot of time on the road traveling across the state to the NC 4-H Camps, so he wants to serve as a voice not just for staff on campus, but also staff working in off-campus locations across the state. One of Dave's favorite leadership quotes is: "Great leaders don't set out to be a leader...they set out to make a difference. It's never about the role - always about the goal." Dave's entire 14 year career in public service, including the past 10 in higher education, have been to make a difference for others. If elected, Dave's focus and goals would be on staff equity and staff wellness.

**Parliamentarian**

*Tenille Naumann*: Hello, my name is Tenille Naumann and I have been at NC State for over 13 years. I have worked hard over these years to build a career I am very proud of and would not want to work anywhere else. Even if I am a Tar Heel at heart! I started at NC State at the McKimmon Center and moved to various other roles on campus to bring me to my current role as Business Officer for the Statistics

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Department in the College of Sciences. I have three children I am extremely proud of. I became introduced to Staff Senate in 2013 when I was nominated to be a Senator for District 11. I ultimately became an alternate and served in that role for a year until a Senator position became available in 2014. I was again nominated in 2015 and in August after being appointed I moved positions and transferred out of District 11. In 2016-17 I was able to serve as an appointed Senator for District that did not have representation. During the past 5 years I have served on several committees. My most notable accomplishment would have to be successfully running the Toys for Tots campaign for the last 4 holiday seasons. Community involvement, volunteerism, and giving back are a huge part of who I am as a person. I've given many volunteer hours through work and the Staff Senate as well as in my personal life. For those of you who don't know, I volunteer for a Youth Cheer and Dance Program and have coached cheerleading to children from ages 5-16 for the past 8 years. There is nothing more enjoyable than giving back to children, which is why Toys for Tots holds a dear place in my heart and why I enjoy that campaign so very much! Why do you want to be Parliamentarian? Honestly for me, it goes back to the giving back. I have absolutely enjoyed my Senator role in the Staff Senate. Progressively the Executive Board would be the next step to my Staff Senate role. I just want to help in whatever way I can to make NC State better and more enjoyable for us all. We have a great group of Senators that share this feeling and why we are all ultimately here. I have always had an interest in the Executive Board but would never appoint myself. I'm honored someone else saw me fit enough to nominate me, not only for this position but another as well. Thank you! I have served on a board before, I was the Fundraising Director for the Cleveland Pop Warner Program in 2015-2016. I know the commitment it takes to make things run smoothly and I commit to being actively involved on the board if appointed. A Parliamentarian's role is to make sure the rules are followed. I believe this closely resembles my current role as Business Officer. My first job is to make sure Policies and Procedures are known and followed in everything we do finance and HR wise. I feel I would have no problem enforcing the Robert's Rules of Order. I take pride in doing things the right way at all times. Thank you for taking the time to read a little bit about me and who I am. I would greatly appreciate your vote for the 2017-2018 Executive Board as Parliamentarian.

**AVC for Human Resources, Marie Williams***General Remarks:*

- July 1<sup>st</sup> marks AVC Marie Williams one year anniversary
- AVC Marie Williams understands the importance of creating a more synergistic relationship with HR and the Staff Senate
- AVC Marie Williams believes in positivity, issues to be dealt with head on, collaboration, and although she holds an AVC title, she believes in rolling up her sleeves and removing any barriers

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- AVC Marie Williams updated Staff on the Ombuds Pilot program, thanked Roy and also thanked the Administration for the approval of this pilot program
- One of AVC Marie Williams primary goal for the Staff Senate is to help guide the Chair and to avoid any land mines, along with addressing any pressing issues by using best practices from the University's stand point and Staff Senate
- AVC Marie Williams would like to see more attendance from staff and for managers and supervisors to come on board to see the value and contribution of the Staff Senate
- AVC Marie Williams thanked Angkana for her energy and passion in all she does and appreciates her contribution to the Staff Senate, which is very heart felt and her efforts are also heart felt
- AVC Marie Williams is excited to work with the new leadership of the Staff Senate Cathi Phillips-Dunnigan by helping her to accomplish the vision of Staff Senate for this upcoming session
- HR Training initiative (basic training program/boot camp) for managers and supervisors rolling out some time in August/September timeframe
- Update on Wolftime visit <https://hr.ncsu.edu/wolftime/>

**Employee training sessions:**

- June 26, 9:00 a.m. – 10:00 a.m. at Witherspoon Cinema
- June 28, 3:00 p.m. – 4:00p.m. at Joyner Visitor Center Room 153
- July 7, 9:00 a.m. – 10:00 a.m. at Stewart Theater

**Transition Blackout Period**

- Blackout period is between June 24 and July 10, 2017. **All leave thru June 30, 2017 must be submitted in the current WebLeave system and approved by 5:00 p.m. on June 23, 2017**

**Guest Speaker, AVC for Facilities, Doug Morton**

- AVC Doug Morton expressed gratitude for his invitation to speak at the Staff Senate meeting. He provided some background information on his past experiences in the Navy and gave an overview of building projects, such as the Engineering Building Oval and Plant Sciences Building
- The June 7<sup>th</sup> Staff Senate meeting can be viewed at: <https://vimeo.com/220698782>

**Parliamentarian, Jill Phipps**

- Congratulations to Tenille Naumann for her upcoming role of Parliamentarian officer for term 2017-2018!
- I would like to say thank you to the Staff Senators for allowing me to serve as your Parliamentarian officer for term 2016-2017. I can confidently say that I have grown as a leader and thank you all for this experience to serve and for the achievement of specific developmental goals. I encourage all of

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you to "reach for the stars" As quoted by Harriet Tuban, "Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience, and the passion to reach for the stars" and to create a positive change for the Staff of NCSU.

**Committee Reports**

**Governance, Jason Painter**

- The Governance Committee completed review and amendments for Staff Senate bylaws

**Diversity, Sabra Stipe**

- The Diversity Committee is planning an active Lunch and Learn on July 27
  - We want to include staff from all levels across campus to participate in physical problem-solving and team-building.

**Officer Results, Angkana Bode**

- Vice Chair, David Herpy
- Parliamentarian, Tenille Naumann
- Chair-Elect, Jason Painter

**Adjourn:** 12:00PM - Lunch at the Oval

Respectfully, submitted by Nancy Phillips Staff Senate Administrative Assistant